

**SECRET**

25X1

*Handwritten: J. L. Wood*  
Cy 2 of 6.

16 November 1955

**MEMORANDUM FOR:** Chief, Administrative Staff, Office of Logistics  
Mr. W.S. White

**THROUGH:** Physical Security

**SUBJECT:** Telephone Extension - Request For

25X1

It is requested that an extension of sterile phone number [redacted] be installed in Room 2026, Quarters Eye. The only instrument on this number is now located in 2025, Quarters Eye. Because most of the calls on this number are either incoming to the occupant of 2026 or outgoing from him and because the desk on which the present instrument is located is occupied by another individual, it is necessary that an additional instrument be obtained. The instrument will still ring in Room 2025.

*2. This is to confirm that the above work has been accomplished. This memo is submitted for your records.*  
JAC:hps (16 Nov 55)

JAMES A. CUNNINGHAM, JR.  
Administrative Officer

Distribution: Orig & 1 -

Telephone Br., Cy 1&2

cc - Physical Security, Cy 3

- Admin file, Cy 4

- Chrono file, Cy 5

- Read. file, Cy 6

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